

## **Code of Ethics**

Recognizes the responsibility of our profession to the chronically ill, the convalescent, the aged, their friends and the people of this state, and believing that it is our solemn duty to foster, promote, supervise, and insist upon high ethical standards in our profession based upon the concepts of moral, human, and legal rights and predicted upon the principles exemplified by the Golden Rule.

## **Who can become a member of IADA**

Activity Professionals  
Social Service Directors  
Persons active in related field such as:  
Adult Day Service, Senior Centers,  
Volunteers, Administrators,  
Retirement Centers,  
Assisted Living Facilities

## **Membership Benefits and Services**

Membership certificate and Association directory  
District Educational Meetings  
Networking with Activity Professionals  
Discounts on fees for Association workshops  
Quarterly IADA Newsletters  
Updates on Federal and State regulations  
Voting rights  
Opportunity to become Accredited

## **Memberships**

The Association code for Ethics and Membership Criteria Regulations shall serve as a basis for evaluating the status of membership applications. All applications for membership shall be subject to approval by the Board of Directors.

Facility Membership shall consist of one (1) or more memberships for the Director of Activities and his/her assistants of an Indiana licensed health care facility with full rights.

Individual membership is held in the name of the individual who pays for the membership and is retained by the individual. It entitles the individual to one vote and allows the individual to attend local district education programs. The membership also allows the individual to attend IADA seminars and conferences at the membership rate.

Associate Membership shall be open to selected, qualified, and approved individuals recommended by an individual or facility member, and approved by the Board of Directors. Associate members shall have voting rights only. Person applying for Associate Membership need not to be employed in the State of Indiana.

Sponsor Membership shall be available to individuals, or companies, or corporations engaged in the business or businesses of supplying goods, wares, merchandise, services, etc., to the health care industry. All of the rights and benefits

attendant upon individual membership shall be available to sponsor members except the rights of voting and holding office in the Association.

## **IADA Accreditation Requirements**

You must be employed in the Activities field for at least a year and be a member of good standing in IADA to be eligible for accreditation.

The accreditation test is given at our spring and fall conferences. It is not offered at any other time. Accreditation is for two (2) years-expiring at the fall conferences.

Requests to take the accreditation test must be submitted at least two weeks before the conference dates.

Once you are accredited you can maintain your accreditation by attending 20 clock hours (every two years) of continuing education before your accreditation expires. Ten of these hours must be IADA sponsored workshops.

## **Standards for Accreditation**

It is hereby declared that the Indiana Activity Directors Association is the official organization of the Activity Directors in the State of Indiana, and as the recognized official body we hereby set forth the following standards for accreditation as of August 1976.

- I. Education
  - A. Minimum requirements
    - 1. High school graduate or equivalent
  
- II. Professional Training
  - A. Within two (2) years of accreditation persons must have twenty (20) clock hours for continuing education in pertinent areas of study.
  
- III. Testing
  - A. Persons must complete and pass with qualifying grade, Accreditation exam to be given by IADA at designated time and place.
  - B. Persons may take exam up to three (3) times if necessary.
  
- IV. Renewal of Accreditation
  - A. Renewal will be bi-annually
  - B. Renewal will be conditioned by meeting the continuing education requirements.
  - C. Continuing education clock hours must be submitted to IADA Accreditation chairman by the beginning of Fall Conference for renewal.
    - 1. One (1) clock hour will be allowed for each hour of instruction at IADA, NAAP and NCAP sponsored workshops and seminars.
    - 2. One-fourth (1/4) clock hour will be given for attendance or teaching at in-services or workshops.

(maximum of four (4) in one (1) year) within facility or corporation.

3. One-half (1/2) clock hour will be given per hour of instruction at other professional workshops.

- 4. Two (2) clock hours will be given to each member attending district meeting with continuing education programs.
  - 5. Two (2) clock hours will be given for persons writing articles published in a professional paper or magazine.
- D. One-half (1/2) of total accreditation clock hours must come from IADA sponsored education.
  - E. If your IADA membership lapses then your accreditation is no longer valid.



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## IADA

The name of the corporation shall be the *Indiana Activity Directors Association.*

### About IADA

The Indiana Activity Directors Association was organized and incorporated in 1974. Eight Districts in the state of Indiana were formed to assist Activity Professionals in the local area, promoting educational programs. The Accreditation became effective in 1976.

### Philosophy

The Philosophy of the Association is to join together professionals who share interests and goals; to plan for continuing education; to upgrade our professional standing; and to speak as one voice in dealing with the public, in general, and the Government agencies and bureaus in particular, as part of the health facility team, for the benefit of both the facility and the patient/resident/client.